

Graduation Timeline for Ph.D. and Ed.D. Students Submitting Dissertations/EPPs/ELPs and M.S. in Human Development and Family Studies Students Submitting Theses

Fall 2019 Graduation (December degree conferral)

Important: See additional information about formatting and other important procedures found at <http://www.grad.udel.edu/policies/step-by-step-guide-to-graduation/>.

Date	Item	Notes
September 16	Application for Advanced Degree (AAD)	All graduate students completing a degree at the end of the semester must complete the AAD. Your faculty advisor should sign the form first and then it should be sent right away to the Dean's Office in 106 Alison Hall West. The fee may be paid at the Cashier's Office and attach the receipt to your AAD form, or you may attach a check (payable to University of Delaware) to your AAD.
September 16	Deadline to submit the dissertation/EPP/ELP to your committee	This timeline gives your committee two weeks to read it and give you feedback before your defense. Your paper is expected to be free of typos, grammatical errors, or substantive issues at this point.
October 3	Defense should be held by this date	Make any corrections or revisions suggested by the committee before the defense.
October 17	Deadline of final, revised draft to department chair	Make any requested corrections or revisions based on the oral defense and submit the updated copy to the department chair.
October 31	Deadline for revised draft of dissertations/EPP/ELPs to Dean Gary Henry	Department chairs read and approve dissertation/EPP/ELP prior to submitting to the dean.
November 14	Deadline for the final version of the dissertation/EPP/ELP due in the Office of Graduate and Professional Education	This is the "final, perfect, all-changes -have- been-made" version. You also need to set up an appointment with the Office of Graduate and Professional Education to submit the required documents. See step 7 at http://www.grad.udel.edu/policies/step-by-step-guide-to-graduation/ .

Not meeting the above deadlines can result in your graduation semester being delayed and if you are not registered in other courses, you will be required to be registered in sustaining status until your degree is conferred. The fee for sustaining status is \$1,096 for doctoral students and \$726 for master's students per semester (2019-20 rates).

**Graduation Timeline for Ph.D. and Ed.D. Students Submitting Dissertations/EPPs/ELPs and M.S. in Human Development and Family Studies Students Submitting Theses
Winter 2020 Graduation (February degree conferral)**

Important: See additional information about formatting and other important procedures found at <http://www.grad.udel.edu/policies/step-by-step-guide-to-graduation/>.

Date	Item	Notes
December 2, 2019	Application for Advanced Degree (AAD)	All graduate students completing a degree at the end of the semester must complete the AAD. Your faculty advisor should sign the form first and then it should be sent right away to the Dean’s Office in 106 Alison Hall West. The fee may be paid online or at the Cashier’s Office and attach the receipt to your AAD form, or you may attach a check (payable to University of Delaware) to your AAD.
November 15, 2019	Deadline to submit the dissertation/EPP/ELP to your committee	This timeline gives your committee about two weeks to read it and give you feedback before your defense. Your paper is expected to be free of typos, grammatical errors, or substantive issues at this point.
December 2, 2019	Defense should be held by this date	Make any corrections or revisions suggested by the committee before the defense.
December 16, 2019	Deadline of final, revised draft to department chair	Make any requested corrections or revisions based on the oral defense and submit the updated copy to the department chair.
January 2, 2020	Deadline for revised draft of dissertations/EPP/ELPs to Dean Gary Henry	Department chairs read and approve dissertation/EPP/ELP prior to submitting to the dean.
January 15, 2020	Deadline for the final version of the dissertation/EPP/ELP due in the Office of Graduate and Professional Education	This is the “final, perfect, all-changes -have- been-made” version. You also need to set up an appointment with the Office of Graduate and Professional Education to submit the required documents. See step 7 at http://www.grad.udel.edu/policies/step-by-step-guide-to-graduation/ .

Not meeting the above deadlines can result in your graduation semester being delayed and if you are not registered in other courses, you will be required to be registered in sustaining status until your degree is conferred. The fee for sustaining status is \$1,096 for doctoral students and \$726 for master’s students per semester (2019-20 rates).



**Timeline for M.S. in Human Development and Family Studies Students Submitting Theses
Spring 2020 Graduation (May degree conferral)**

Important: See additional information about formatting and other important procedures found at <http://www.grad.udel.edu/policies/step-by-step-guide-to-graduation/>.

Date	Item	Notes
February 14	Application for Advanced Degree (AAD) due	All graduate students completing a degree at the end of the semester must complete the AAD. Your faculty advisor should sign the form first and then it should be sent right away to the Dean's Office in 106 Alison Hall West. The fee may be paid at the Cashier's Office and attach the receipt to your AAD form, or you may attach a check (payable to University of Delaware) to your AAD.
February 14	Deadline to submit the master's thesis to committee .	This timeline gives your committee about two weeks to read it and give you feedback before your defense. Your paper is expected to be free of typos, grammatical errors or substantive issues at this point.
March 9	Defense should be held by this date	Make any corrections or revisions suggested by the committee before the defense.
March 23	Deadline of final, revised draft to department chair	Make any requested corrections or revisions based on the oral defense and submit the updated copy to the department chair.
April 6	Deadline for revised draft of dissertations/EPP/ELPs to Dean Gary Henry	Department chairs read and approve thesis prior to submitting to the dean.
April 20	Deadline for the final version of the dissertation/EPP/ ELP due in the Office of Graduate and Professional Education	This is the "final, perfect, all-changes -have- been-made" version. You also need to set up an appointment with the Office of Graduate and Professional Education to submit the required documents. See step 7 at http://www.grad.udel.edu/policies/step-by-step-guide-to-graduation/ .

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**Graduation Timeline for Ph.D. and Ed.D. Students Submitting Dissertations/EPPs/ELPs and M.S. in Human Development and Family Studies Students Submitting Theses
Summer 2020 Graduation (August degree conferral)**

Important: See additional information about formatting and other important procedures found at <http://www.grad.udel.edu/policies/step-by-step-guide-to-graduation/>.

Date	Item	Notes
May 4	Application for Advanced Degree (AAD)	All graduate students completing a degree at the end of the semester must complete the AAD. Your faculty advisor should sign the form first and then it should be sent right away to the Dean's Office in 106 Alison Hall West. The fee may be paid online or at the Cashier's Office and attach the receipt to your AAD form, or you may attach a check (payable to University of Delaware) to your AAD.
May 4	Deadline to submit the thesis/dissertation/EPP/ELP to your committee	This timeline gives your committee two weeks to read it and give you feedback before your defense. Your paper is expected to be free of typos, grammatical errors, or substantive issues at this point.
June 1	Defense should be held by this date	Make any corrections or revisions suggested by the committee before the defense.
June 15	Deadline of final, revised draft to department chair	Make any requested corrections or revisions based on the oral defense and submit the updated copy to the department chair.
June 29	Deadline for revised draft of theses/dissertations/EPP/ELPs to Dean Gary Henry	Department chairs read and approve thesis/dissertation/EPP/ELP prior to submitting to the dean.
July 13	Deadline for the final version of the thesis/dissertation/EPP/ELP due in the Office of Graduate and Professional Education	This is the "final, perfect, all-changes -have- been-made" version. You also need to set up an appointment with the Office of Graduate and Professional Education to submit the required documents. See step 7 at http://www.grad.udel.edu/policies/step-by-step-guide-to-graduation/ .

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