



**HS-8: Agency Evaluation**

Intern: \_\_\_\_\_

Placement: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

**Your Experience**

1. Based on your understanding of your internship responsibilities, how consistent was your placement experience with what you expected it to be?
2. Sample of responsibilities and duties performed:
3. Describe the supervision you received from your placement site (how often did you see your supervisor, did you receive constant instruction or only when needed, etc).
4. Were the agency rules and regulations explained clearly? \_\_\_\_ Yes \_\_\_\_ No
5. Did you feel safe while at your placement site and in the surrounding neighborhood?  
\_\_\_\_ Yes \_\_\_\_ No  
(If not, please explain)
6. Would you recommend this placement to another student? \_\_\_\_ Yes \_\_\_\_ No  
(If not, please explain)

### **Site Information**

7. Describe the conditions where you worked (location, office space, etc):
  
8. Based on what you expected your role to be, what suggestions can you offer, if any, that would enhance the overall quality of the placement experience for you as well as for future interns?
  
9. Provide general comments concerning the Internship not included in the above items:

### **Helpful Advice for Future Interns**

10. What personal qualities/traits should a prospective intern possess to be successful in this role (patience, initiative, calm under pressure, etc)?
  
11. What skills are expected or required of an intern while on the job (public speaking, lesson planning, etc)?
  
12. Is there important foundational knowledge an intern should be familiar with (patient confidentiality laws, difference between an IEP and 504 plan, etc)?