

## Planning Guide Human Relations Administration

Grade/Credits	Recommended	Year	Grade/Credits Recommende	ed Year
BREADTH REQUIREMENTS		1	HR ADMIN CORE REQUIREMENTS  (2) LIDES 2011 Life Span Development	1
(1) Freshman Year Experience		1	(3) HDFS 201 Life Span Development	1
_X_(3) Social Behavioral Science (satisfied by LEAD) <sup>A</sup> 1			(3) HDFS 202 Diversity and Families	I
(3) COMM 330: Comm. And Interpersonal Behavior 1/2			(fulfills multicultural requirement)	0.10
(3) BUAD 309: Organizational Behavior 2/3			(3) HDFS 339: Adult Development and Aging	2/3
(4) Math, Sciences, and Tech. w/Lab 1			(3) HDFS 333: Development of Human Relationships	2/3
(3) Math, Sciences, and Tech 2			(3) HDFS 428: Diversity and Inclusion in Human Rel.	2/3/4
(3) Math, Sciences, and Tech. OR			(3) HDFS 316: Learning and Personnel Development	2/3/4
MATH 114 or higher			(3) COMM 301:Intro to Comm. Research Methods	
(3) ENGL 110 Seminar in Composition 1			OR HDFS 328: Intro to the Research Process	3/4
(3) Creative Arts and Humanities		1/2	(3) COMM 212: Oral Communication in Business <sup>B</sup>	2/3/4
(3) History and Cultural Change		1/2	(3) HDFS 334 Experiential Education	3/4
		_	(Requires preapproved 50 hour placement. Fulfills	DLE)
REQUIRED MINOR:			(10) HDFS 449: Internship	4
ORGANIZATIONAL AND COMMUNITY LEADERSHIP			(2) HDFS 465: Internship Seminar	4
(3) LEAD 100: Leadership, Inte		1		
		'	Choose two of the following:	
Or LEAD 101: Global Context for Leadership (3) LEAD 200: The Leadership Challenge 1/2			(3) HDFS 330: Mentoring and Helping Relationships	3
			(3) HDFS 332: Counseling Theories	3
(3) LEAD 300: Leadership, Creativity and Innovation 1/2				
_X_(3) COMM elective (satisfied by COMM 212) <sup>B</sup> 2/3			(3) HDFS 346: Counseling in Human Services	3/4
(3) Restricted Elective**		2/3/4		
(3) Restricted Elective** 2/3/4			Choose any four of the following:	0/4
			(3) BUAD 420: Labor Relations	3/4
			(3) BUAD 421: Human Resource Management	3/4
FREE ELECTIVES			(3) BUAD 423: Negotiation	3/4
After required courses are completed, a minimum of 19 elective			(3) BUAD 424: Ethics in the Workplace	3/4
credits may be needed to meet the 1	20 credits required for the		(3) BUAD 426: Leadership and Teams	3/4
degree.				
			Choose one of the following:	
Grade Credit Course			(3) EDUC 411: Intro to Educational Technology	2/3
			(3) EDUC 456: eLearning	2/3
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**NOTES**: This is only a planning guide. Please refer to your course catalog for official requirements. An effort should be made to schedule courses in the year indicated, although some adjustments may be necessary as not every course is offered every semester. A grade of C- or better is required for all University Breadth requirement courses, all minor courses and all Core Requirements.

A - LEAD100/200/300 satisfies the Social/Behavioral Science with a C- or better

B - COMM 212 satisfies the minor COMM elective with a C- or better

Students in the Human Relations Administration major will be required to earn a C- or better in all major courses (Core Courses and the required minor in Organizational and Community Leadership). The HDFS 449 Internship course will require an overall grade point average of 2.5 and a major grade point average of 2.75. Students who cannot successfully complete the major courses after a second attempt will not be permitted to remain in the major. Students can appeal this requirement.

<sup>\*\*</sup>Restricted electives chosen from the list provided by the Organizational and Community Leadership minor requirements.

## **Human Relations Administration**

Please see the course catalog for complete pre-requisite and course restrictions.

<u>Course</u>	Course Prerequisite(s)
HDFS 334	Planning begins one semester in advance and may require criminal background and TB clearances
HDFS 339	HDFS 201
HDFS 346	COREQ: HDFS 334 or permission of instructor
BUAD 309	Requires Sophomore status
BUAD 420	BUAD 309
BUAD 421	BUAD 309
BUAD 423	BUAD 309
BUAD 424	BUAD 309, requires Junior status
BUAD 426	BUAD 309
COMM 301	COMM 330, COMM 256 or COMM 245
HDFS 449/465	The internship and seminar are completed concurrently during the Fall or Spring of senior year or one of the last two full term semesters. Students will be contacted regarding requirements (planning begins one year in advance). May require criminal background and TB clearances.