Department of Human Development & Family Sciences

Planning Guide
Human Relations Administration

Grade/Credits   Recommended Year

BREADTH REQUIREMENTS (29 CREDITS)
___(1) Freshman Year Experience_____   1
___(3) Social Behavioral Science _____   1
___(3) COMM 330: Comm. And Interpersonal Behavior   1/2
___(3) BUAD 309: Organizational Behavior   2/3
___(4) Math, Sciences, and Tech. w/Lab _____   1
___(3) Math, Sciences, and Tech. _____   2
___(3) Math, Sciences, and Tech. _____   3
___(3) ENGL 110 Seminar in Composition   1
___(3) Creative Arts and Humanities_____   1/2
___(3) History and Cultural Change _____   1/2

REQUIRED MINOR IN ORGANIZATIONAL AND COMMUNITY LEADERSHIP (18 CREDITS*)
___(3) LEAD 100: Leadership, Integrity and Change   1
    Or LEAD 101: Global Context for Leadership
___(3) LEAD 200: The Leadership Challenge   1/2
___(3) LEAD 300: Leadership, Creativity and Innovation 1/2
___(3) COMM elective (fulfilled by COMM 212)*   2/3
___(3) Restricted Elective** _____   2/3/4
___(3) Restricted Elective** _____   2/3/4

FREE ELECTIVES
After required courses are completed, a minimum of 10 elective credits may be needed to meet the 120 credits required for the degree.

Grade   Credit   Course

_____   _____   _____

_____   _____   _____

_____   _____   _____

Grade/Credits   Recommended Year

CORE REQUIREMENTS (66 CREDITS)
___(3) HDFS 201 Life Span Development   1
___(3) HDFS 202 Diversity and Families   1
    (fulfills multicultural requirement)
___(3) HDFS 339: Adult Development and Aging   2/3
___(3) HDFS 333: Development of Human Relationships 2/3
___(3) HDFS 428: Diversity and Inclusion in Human Rel. 2/3
___(3) HDFS 316: Learning and Personnel Development 2/3
___(3) BUAD 420: Labor Relations   2/3/4
___(3) BUAD 421: Human Resource Management   2/3/4
___(3) BUAD 423: Negotiation   2/3/4
___(3) BUAD 424: Ethics in the Workplace   3/4
___(3) BUAD 426: Leadership and Teams   2/3/4
___(3) COMM 301:Intro to Comm. Research Methods   3/4
___(3) COMM 212: Oral Communication in Business*   2/3
___(3) EDUC 411: Intro to Educational Technology   2/3
___(3) EDUC 456: eLearning   2/3
___(3) HDFS 334 Experiential Education   3/4
    (Requires preapproved 50 hour placement. Fulfills DLE)
___(10) HDFS 449: Internship   4
___(2)   HDFS 465: Internship Seminar   4

Choose two of the following:
___(3) HDFS 330: Mentoring and Helping Relationships 3
___(3) HDFS 332 Counseling Theories   3
___(3) HDFS 346 Counseling in Human Services   3/4

NOTES: This is only a planning guide. Please refer to your course catalog for official requirements. An effort should be made to schedule courses in the year indicated, although some adjustments may be necessary as not every course is offered every semester. A grade of C- or better is required for all University Breadth requirement courses, all minor courses and all Core Requirements.

**Restricted electives chosen from the list provided by the Organizational and Community Leadership minor requirements.

Students in the Human Relations Administration major will be required to earn a C- or better in all major courses (Core Courses and the required minor in Organizational and Community Leadership). The HDFS 449 Internship course will require an overall grade point average of 2.5 and a major grade point average of 2.75. Students who cannot successfully complete the major courses after a second attempt will not be permitted to remain in the major. Students can appeal this requirement.

Human Relations Administration

Please see the course catalog for complete pre-requisite and course restrictions.

Course	Course Prerequisite(s)
HDFS 334	Planning begins one semester in advance and may require criminal background and TB clearances
HDFS 339	HDFS 201
HDFS 346	COREQ: HDFS 334 or permission of instructor
BUAD 309	Requires Sophomore status
BUAD 420	BUAD 309
BUAD 421	BUAD 309
BUAD 423	BUAD 309
BUAD 424	BUAD 309, requires Junior status
BUAD 426	BUAD 309
COMM 301	COMM 330, COMM 256 or COMM 245
HDFS 449/465	The internship and seminar are completed concurrently during the Fall or Spring of senior year or one of the last two full term semesters. Students will be contacted regarding requirements (planning begins one year in advance). May require criminal background and TB clearances.