



**Department of  
Human Development  
& Family Sciences**

**HDFS 334: Experiential Education  
Learning Contract**

Name	Email
Cell phone number	UD ID
Concentration	Class Year

Internship Position Title	
Agency Name	
Supervisor Name	Supervisor Title
Supervisor Email	Phone number
Dates of Assignment _____ to _____	Hours per week
Description of the intern responsibilities:	

**Please complete the Goal Setting part on page 2 before returning this to the HDFS 334 Instructor.**

**Approval Signatures:**

Student \_\_\_\_\_

Date \_\_\_\_\_

Site Supervisor \_\_\_\_\_

Date \_\_\_\_\_

In consultation with your site supervisor, describe preliminary goals and objectives to be accomplished by your field experience; **think about these goals in terms of personal achievements as well as professional growth/development achievements and tasks for the agency/organization.** After identifying goals using the following questions, convert those goals into SMART goals using the chart on page 3.

What can you accomplish by the end of the two weeks?

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By the middle of the semester?

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By the end of the semester?

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What skills do you hope to achieve and how can your site supervisor help you achieve them?

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SMART Goals				
<b>Specific Goal</b> What you want to learn/do/achieve by the end of the term	<b>Measurement</b> How you will know you have achieved the goal	<b>Action Steps</b> Steps you need to take to achieve the goal	<b>Resources Required</b> What you need to accomplish each action step	<b>Timeline</b> When you will get each action step completed