

Internal Transfer Policies

Early Childhood Education and Human Services: Family and Consumer Sciences Majors

Applying for internal transfer to Early Childhood Education (ECE) and Human Services: Family and Consumer Sciences Education concentration (FCS):

- Current University of Delaware students must contact the HDFS Department to request an appointment to discuss departmental transfer policies.
- All supporting materials must be submitted with the Application for Internal Transfer application (including documentation of passing Praxis Core scores for applicants with 32 or more credit hours).
- Students are usually notified of the review committee's decision within one week of receipt of the completed application.

Minimum requirements for submitting an application for internal transfer into ECE and FCS:

- Completed credit hours and GPA required:
 - 0-32 credits 2.25 GPA
 - 33-60 credits 2.4 GPA as well as passing Praxis Core scores
 - 61 + credits 2.5 GPA as well as passing Praxis Core scores
- A statement of educational and career goals saved in an Word document and emailed to Dr. Lynn Worden (worden@udel.edu) Explain (1) why you want to be admitted into ECE or FCS and (2) how that particular major meets your educational and career goals. Your statement should be a minimum of one typed page and reflect the writing quality expected of a University level student.
- Copy of Praxis scores (if not submitted electronically to UD by ETS) for applicants with more than 32 credits
 - Call 302-831-6717 or check the teacher education website (www.teachered.udel.edu/students) for more details.

General Information

- The number of students who can be accepted into the department of Human Development and Family Sciences is limited by the current number of students in a particular major, course demands, availability of advisors/supervisors and clinical placements.
- Meeting the minimum requirements does not guarantee admission.
- The HDFS Undergraduate Program Committee reviews applications and, based on availability of space, admits students who show the most promise of successfully completing the degree. The principle criterion for selection is academic performance. If accepted, students must process the electronic change of major forms and once completed, are assigned to an academic advisor.
- Given the recent demand for the department's courses, non-majors may have difficulty accessing HDFS courses. Under no circumstances will a non-major be admitted to a "majors only" course. Students are encouraged to explore alternative majors since enrollment in HDFS courses in the hope of gaining admission **may not** lead to admission into an HDFS major.

NOTE: No credit by examination is available for HDFS courses. Transfer credit for HDFS 412, 413, 435, 449 and EDUC 400 are not accepted.

IT IS THE POLICY OF THE UNIVERSITY OF DELAWARE THAT NO PERSON SHALL BE SUBJECTED TO DISCRIMINATION ON THE GROUNDS OF RACE, COLOR, RELIGION, SEX, NATIONAL OR ETHNIC ORIGIN, AGE, HANDICAPPED OR VETERAN STATUS.



Application for Internal Transfer:

Early Childhood Education and Human Services: Family and Consumer Sciences Majors

Please print clearly.

Date submitted: _____ Full name: _____

UD ID #: _____ Current major: _____

Expected graduation date: _____ UD email address: _____

Permanent mailing address: _____

City/State/Zip: _____

Phone: () _____

Major/Concentration requested: _____ Early Childhood Education _____ HMSV: Family and Consumer Sciences

Number of completed credit hours to date: _____ Cumulative GPA: _____

Education and Career Goal Statement

Attach your educational and career goal statement. Explain (1) why you want to be admitted into ECE or HMSV: Family and Consumer Sciences and (2) how that particular major meets your educational and career goals. Your statement should be a minimum of one typed page and reflect the writing quality expected of a University level student. Program-specific information:

- If you have 32 credits or more, you must attach an official copy of your three passing Praxis Core test scores.

Statement regarding possible change in graduation date

I understand that acceptance into one of the department’s majors does not guarantee that I will graduate according to my originally scheduled graduation date. Due to major requirements, the schedule of course offerings and the required sequencing of courses, the later I transfer into an HDFS major the less likely that I will graduate according to my originally scheduled graduation date.

My signature indicates that I have read the statement regarding a possible change in my graduation date and I understand the possible impact that changing my major at this time may have on my expected completion.

Student’s Signature

Date