

# THE HDFS ADVISEMENT CENTER GUIDE TO *course registration*

## THE PROCESS

- Look at your planning guide, degree audit and consult with an advisor to see what courses you still have remaining
- Review the Course Search page for the available courses (always click the course number to read the course description and pay attention to the NOTES section for information about pre-requisites or other restrictions)
- Create a mock schedule of your desired course schedule
- Once you are eligible for enrollment (based on your assigned appointment time) log into UDSIS and go to the "Registration & Drop/Add" link for the Web Reg system
- Enter each course number in individually and add courses
- Review your schedule to make sure everything was properly added



## INFO AND SUGGESTIONS

- Enrollment appointments are based on the number of credits you earned and are posted in UDSIS about 10 days prior to registration
- Some courses require fingerprinting / TB clearances so visit [ocs.uel.edu](http://ocs.uel.edu) for details
- Visit the Advising Center or your advisor before you register
- Check your UDSIS Degree Audit after you register to see what requirements are satisfied with the courses you added
- Register as soon as possible to have the best chance at getting a seat in a course
- Have several "back up" classes ready in case you cannot get into your top choices
- When possible, create a schedule that allows for study time, meals and personal time
- Contact the respective department office if you have issues getting into a class or add yourself to a waitlist if one is available
- If you are on academic probation you must meet with an advisor before you can register and you cannot take more than 14 credits



**Department of  
Human Development  
& Family Sciences**

111 Alison Hall West  
(302) 831-6500  
[hdfs-advise@udel.edu](mailto:hdfs-advise@udel.edu)